

**NEWPORT MUNICIPAL UTILITY DISTRICT**  
Minutes of Meeting of Board of Directors  
December 9, 2015

The Board of Directors ("Board") of Newport Municipal Utility District ("District") met at 16703 Golf Club Drive, Crosby, Texas, on Wednesday, December 9, 2015, in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Wayne Scott, President  
Don Cox, Vice President  
Jim Hembree, Director

and the following absent:

Robert Archer, Secretary  
Dale Glazner, Assistant Secretary.

Also present were Jeremy Cochran, Andrea Martin, Brandon Smith, and Margarette Chasteen.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. Ms. Chastain addressed the Board on behalf of the Crime Watch Committee and reported on recent vandalism that occurred in the Newport subdivision.

2. Jeremy Cochran reported on the operations of the parks and trails in the District. First he discussed items completed during the month. It was noted that the operator cleared the trails and low water crossings after heavy flooding. Comcast completed the internet installation at all three parks and Foster Fence completed the construction of the fence around the splash pad. McCann conducted operator staff training on the key fob system and ordered the metal strike plate for the access gate to the splash pad. Pending items are for the operator to install conduit and wire to the splash pad entrance and to install new fixed door handles and dead bolts on the restroom access doors, while McCann needs to install the egress button card reader and mag lock.

There was then discussion regarding the date in which the operator would provide in-District key fob registration / activation for residents. It was decided that the operator should be onsite at Port O'Call Park on January 16, 2016 from 9:00 a.m. until 2:00 p.m. The tentative date to fully initiate the key fob system is March 1, 2016. The Board asked the operator to provide a sample letter to be sent with the residential water bills notifying the residents of the January 16, 2016 event.

The operator then provided a list of miscellaneous vandalism activities that occurred at the parks over the last month, as well as pictures of the various incidents. There was then discussion regarding several specific instances that occurred at the parks.

Upon unanimous vote, the Board approved the parks and trails report.

There being no further business to come before the Board, the meeting was adjourned.

  
Secretary