

NEWPORT MUNICIPAL UTILITY DISTRICT
Minutes of Meeting of Board of Directors
March 16, 2016

The Board of Directors ("Board") of Newport Municipal Utility District ("District") met at 16703 Golf Club Drive, Crosby, Texas, on Wednesday, March 16, 2016, in accordance with the duly posted notice of said meeting, with a quorum of directors present, as follows:

Wayne Scott, President
Don Cox, Vice President
Robert Archer, Secretary
Jim Hembree, Director

and the following absent:

Dale Glazner, Assistant Secretary.

Also present were Delilah Arolfo, Brandon Smith, Rich Harcrow, and Margarett Chastain.

The President called the meeting to order and declared it open for such business as might properly come before it.

1. Brandon Smith reported on the operations of the parks and trails in the District, including completed items. McCann rewired data and power cables to center pole cameras at Port O'Call Park due to vandalism, and set exit button relay time for 25 – 30 seconds on the splash pad gate. Foster Fence tightened base plates and leveled the splash pad gate. The operator installed a drain box and 6-inch line to the canal in the low area of the trail near Flying Bridge to aid in drainage, and adjusted the door sweep at the men's restroom door at Port O'Call. The operator installed signs at all of the parks, including 24 hour surveillance signs, new park rules signs, and key fob access only signs on restroom doors. Sign frames and post for the new park rules signs at all the parks were repainted. Dirt Cheap Mulch delivered 15 yards of mulch at each park location for beds.

Rich Harcrow reported on the pending items which included the installation of motion lights at the Port O'Call pavilion and clearing underbrush at Flying Bridge. Mulch was ordered for the playgrounds. American Paving presented a proposal for \$3,415 for construction of a proposed sidewalk from the parking lot to the trail at Flying Bridge.

The operator reported that as of March 14, 2016, 150 key fobs for park entry had been issued to District residents. Director Cox requested that the operator change the key fob hours to 6:30 a.m. to 8:00 p.m.

Mr. Smith then provided a list of miscellaneous vandalism activities that occurred at the parks over the last month. There was then discussion regarding several specific instances. There was considerable discussion on the incident of vandalism at Port O'Call that occurred on February 25, 2016. Power and data cables along with aluminum conduit were removed from the

ground and torn apart. The operator assessed the damage and contacted the Harris County Sheriff's Department. A criminal mischief report was filed, and McCann Security repaired the torn cables. The act of vandalism was caught on the security cameras, and the data was turned over to the Sheriff's Department for further investigation. Ms. Arolfo contacted Dan Webb to discuss the time of the incident and to make sure that the evening shift deputy was aware of the vandalism. Ms. Arolfo suggested that the evening shift deputy make rounds at Port O'Call near the time frame of the incident. Director Cox requested that the operator follow-up with the Sheriff's Department on the vandalism charges.

Upon unanimous vote, the Board approved the parks and trails report.

2. Margarete Chastain addressed the Board and reported that the Newport Crime Watch would be taking shifts at the Port O'Call Park. Volunteers will be at the park on Saturday, March 19, 2016 with shift of 2:00 p.m. to 4:00 p.m. and 4:00 p.m. to 6:00 p.m. and will drive by the other locations to help deter vandalism.

There being no further business to come before the Board, the meeting was adjourned.


Secretary